



CAPITAL IMPROVEMENT PROGRAM

2017 Citizens' Oversight Committee Meeting Minutes

Date:	January 24, 2022	Location:	Zoom Meeting
Prepared by:	Ana Perez	Meeting Start:	6:00 PM
Purpose:	2017 COC Quarterly Update	Meeting End:	7:00 PM

COC MEMBERS

Benda, Robert
Carter, Tim
Gentry, Emily
Hyry, Molly
Miles, Jr Roderick F
Moss, Christene
Poole, Steven
Saucedo, Lisa
Silverberg, Kal
Strawser, Laura
Suarez, Mary
Willis, Libby

FWISD

Arrieta-Candelaria, Carmen
Burris, Vicki
Coburn, Joseph
Jones, Brandon
Perez, Ana
Persley, Kara
Salvatore, Loretta
Scribner, Kent P.
Shears, Marlon

GUEST

PROCEDEO

Divin, Blake
Gomez, Marisol
Gonzalez, Alejandro
Grenier, Tara
Johnson, Brian
Steele, Gary

The following items were discussed:

1. CALL TO ORDER

Tim Carter, Chair President called the meeting to order at 6:00 PM

2. DISCUSSION OF COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS

3. 2017 CAPITAL IMPROVEMENT PROGRAM UPDATES

PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

2017 Bond Timeline

No significant changes

- 15 Projects are completed
- 10 Projects are completely closed-out
- Construction has started on ALL planned bond projects
- 18 large projects to be completed from present date through August 2023

Schedule / Phasing Plan and Construction Updates

- Recent Completed Projects
 - Benbrook MS/HS
 - Tanglewood
 - Western Hills HS

Financial Overview

*All financials are current as of January 24, 2022

- 22% has been encumbered and 71% of the total budget has been paid
- 7% of budget is available to date
- \$529,010,309 have been paid
- \$120,515,462 have been encumbered
- \$41,207,468 available to given date

As the COC continues to meet the total uncommitted will continue to decrease.

*Budget is all money allocated for the specific project.

*Committed is the amount of dollars to a particular vendor, therefore a purchase order/contract is in place.

*Uncommitted dollar amounts to be allocated at a later date, available funds for project.

Historically Underutilized Business (HUB) Program Report

HUB Contracts

*All HUB numbers are current as of January 6, 2022

- Committed percentage rate at 42.40% for this quarter and \$274,473,255.26 have been committed to a HUB contracts to date
- Continue to work diligently to reach our internal goal of 45% by virtually meeting with community partners

HUB Outreach

Quarterly HUB Events

- November 5, 2022 – 6th Annual Tarrant County Business Opportunity Fair
- November 11, 2022 - Minority Business Development Agency (MBDA) Business Opportunity Meeting
- December 9, 2022 - Minority Business Development Agency (MBDA) Business Opportunity Meeting
- December 14, 2022 – Regional Hispanic Contractors Association (RHCA) LUNA Awards

Construction Updates

- Amon Carter-Riverside Add & Reno - 90% complete
- Arlington Heights Add & Reno - 85% complete
- Diamond Hill-Jarvis Add & Reno – 97% complete
- Dunbar Reno - 96% complete
- Eastern Hills Add & Reno - 93% complete
- North Side Add & Reno - 92% complete
- O.D. Wyatt Add & Reno - 88% complete
- Paschal Reno - 68% complete
- Polytechnic Add & Reno - 78% complete
- South Hills Add & Reno – 39%
- South Hills Athletics - 60% complete
- Southwest Add & Reno - 98% complete
- Trimble Tech Reno - 68% complete
- YMLA Add & Reno - 50% complete

CIP Internal Audit Report

Brandon Jones, District Internal Auditor presented an overall update thus far of the 2017 CIP. Below are highlights of the report.

- Loretta Salvatore is now part of CIP Internal Audit
- Projects being audited, pay applications review
 - Diamond Hill-Jarvis HS – GC Turner Construction
 - The average payment from receipt to general contractor was 23 days.
 - Payments are required to be made from 30 days of receipt of complete and accurate invoices.
 - The new process has improved the payment timeframe for pay-applications.

4. GENERAL DISCUSSION / ANNOUNCEMENTS

5. FUTURE MEETING CONFIRMATION

The next meeting will be held on April 18, 2022.

6. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Approval

Tim Carter, Chairman

Date